

First Second Third Fourth/Final



ADDITIONAL HOURS APPLICATION

Department of Licensing and Collections

NOTE: In order to process your application in a timely manner, all applications must be filed a minimum of **three (3) business days** prior to the event.

BUSINESS INFORMATION

TODAY'S DATE: _____

Business Name: _____

Business Address: _____

Business Phone: _____

APPLICANT INFORMATION

Applicant Name: _____

Home Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

EXTRA HOURS REQUEST

From Day (Mo-Su): _____ From Date: _____ Start Time: _____

To Date (Mo-Su): _____ To Date: _____ End Time: 4:00 A.M.

Explain the purpose for which the two additional hours are requested:

PLEASE READ ORDINANCE CAREFULLY

Any license, having adequate facilities for such purpose may be granted two (2) additional open hours for special events (i.e. baseball, bowling, banquets and the like) to a maximum of four (4) such events in a fiscal year. Applicants for this privilege shall supply all information as may be required by the Liquor Commissioner and the granting of such request shall be at the reasonable discretion of the Commissioner. If granted, the applicant during such additional hours shall close the licensed premises at the regular closing time to any additional patrons. The patrons on said premises at the time may remain and be served for the additional two (2) hours granted.

Signature: _____

This is the First Second Third Fourth and Final fiscal 2016 year request.

APPROVED

DENIED

Mayor – Liquor Commissioner's Signature

Date